

**Corporate Governance and Audit Committee - 15 May 2015
Annual Council – 20 May 2015**

Council Meetings - 2015/16

Is it likely to result in spending or saving £250k or more, or to have a significant effect on two or more electoral wards?	No
Is it in the Council's Forward Plan ?	No
Is it eligible for "call in" by Scrutiny ?	No, as it is a decision for Council
Date signed off by <u>Director</u> & name	David Smith, Director of Resources
Is it signed off by the Director of Resources?	21.4.2015
Is it signed off by the Acting Assistant Director - Legal & Governance?	21.4.2015
Cabinet member portfolio	Resources

Electoral [wards](#) affected: All

Ward councillors consulted: Not applicable

Public or private: Public

1. Purpose of report

To recommend dates, times and venues of Council meetings in 2015/16

2. Key points

Council Procedure Rule 2 (1) states "The dates for the ordinary Council Meetings in each Municipal Year will be determined by the Council following recommendations made by the Corporate Governance and Audit Committee".

Council Procedure Rule 5(1) states that there shall be two types of ordinary meeting of the Council, one which focuses on Holding the Executive to Account, and the other for Key Discussions. No less than four ordinary meetings must be designated as Holding the Executive to Account.

The following dates/times are proposed, all meetings to be held in Huddersfield Town Hall:-

Date (Wednesdays, 6.00pm)	Council Meeting
20 May 2015	Annual Meeting of the Council (previously agreed)
24 June 2015	Key Discussion
29 July 2015	Key Discussion
2 September 2015	Holding Executive to Account
7 October 2015	Key Discussion
11 November 2015	Holding Executive to Account
9 December 2015	Key Discussion
20 January 2015	Holding Executive to Account
17 February 2015	Budget (5.00pm start)
23 March 2016	Holding Executive to Account
25 May 2016	Annual Meeting of the Council (1.00pm start)

In accordance with Council Procedure Rule 2(3), meetings of Council shall commence at 6.00pm.

3. Implications for the Council

None

4. Consultees and their opinions

None (report submitted to Corporate Governance and Audit Committee)

5. Next steps

Following a recommendation on the proposed programme of meetings, Annual Council will consider approval.

6. Officer recommendations and reasons

That the Committee considers the proposed programme of meetings and recommends approval to Annual Council.

7. Cabinet portfolio holder recommendation

Not applicable.

8. Contact officer and relevant papers

Andrea Woodside, Principal Governance Officer, Legal, Governance and Monitoring.

9. Assistant director responsible

Julie Muscroft, Assistant Director, Legal Governance and Monitoring.